



Habitat
for Humanity®
of Greater Sioux Falls

HOMEOWNERSHIP PROGRAM

What documents do I need when I apply?

When you submit your homeownership application in October, you must include copies of ALL the following REQUIRED DOCUMENTS:

For all household members (adults and children):

- Proof of residency identification for everyone in the household. Only one proof of residency item is needed from this list of acceptable documents: green card or birth certificate or citizenship form or U.S. passport.
- A driver's license or picture ID card for anyone 18 or older.
- Social security card for everyone in the household.

For applicants only:

- **Bank statements** – past two months' bank statements (including all pages) for all checking or savings or certificate of deposit accounts held in applicant(s)' name(s), excluding retirement accounts.
- **Assets** – if you own land or a home, provide a current statement showing the balance and monthly payment for any outstanding loans against the property.

For every member of the household who is 21 or older (applicants & all other adults):

- **Tax Records** – past two years (2023 and 2022)
 - Form 1040 tax return (signed), including all pages submitted to the IRS.
 - W-2's and/or 1099's from all employers in past two tax years.
- **Paystubs** – past one month's paystubs from all current employers, covering consecutive pay periods over the past four weeks.
- **Self-employment** – A minimum of two years' profit and loss history is required. For current year's income, provide a statement showing year-to-date income and expenses (profit/loss) covering the time period of January through September.
- **Child support income**
 - Copy of court order that established child support payments.
 - Statement showing past 12 months' child support payments received (since 10/1 last year), even if the amount received is \$0.
- **Social security, SSI, or SSDI income** – provide current year's award letter for anyone in the household who is receiving this income.
- **Pension, annuity, retirement income** – provide current year's benefit letter.
- **Housing assistance** – if you receive housing assistance (Section 8 or other) provide most recent statement or letter from the housing authority showing the subsidy amount you are receiving, even if it is \$0.

The application form and all required documents must be submitted together. Do not submit any part of your application unless it is complete and includes all required documents. Incomplete applications cannot be processed! Applications that are incomplete after the October 31 deadline cannot be given any further consideration. **Please read all instructions.**