

2020 APPLICATION OPENS: Wednesday, July 1, 2020
2020 APPLICATION DEADLINE: Friday, July 31, 2020 at 5:00 p.m.

Prepare to apply

- Fully complete the homeownership program **application**.
The application will be available to the public from Monday, June 29, 2020, through Friday, July 31, 2020.
- Gather and copy all the **required documents** – see list below.
Copies of all required documents must be submitted with your application.

Required documents *Do not bring or send originals. Habitat cannot provide copy services.*
All supporting documentation submitted with the application will be kept and cannot be returned to the applicant.

- Copy of identification documents. Color copy required for all photo ID's.
 - A **photo identification card** for all household members age 18 or older.
(Photo ID card should be issued from federal, state or local government agency or entity).
 - Permanent resident card, if applicable.
 - **Social security card** for all household members, including children.
- Copy of income documents for applicant(s) and others in household.
 - **W-2's** (2019, 2018, and 2017) from all employers, for all adults in household.
 - Federal tax return **Form 1040** (2019, 2018 and 2017) for all adults in household.
 - When copying Form 1040, copy first two pages only, unless self-employed.
 - If missing your W-2's, first contact the employer; if unable to do so, then contact IRS.
 - To obtain W-2's or tax return transcripts online or via mail, contact national IRS office: [irs.gov](https://www.irs.gov) or 1-800-829-1040 (7 AM to 7 PM); to meet IRS staff in person to request W-2's or tax return transcripts, schedule an appointment in the Sioux Falls office: 605-330-4365
 - **Income verification** for all adult household members.
 - For employment income, provide 30 days of recent, consecutive paystubs.
 - For child support, alimony or separate maintenance income, provide documentation of past 1-2 years' payment history, and provide copy of court order that established the monthly amount to be paid. To obtain proof of income for child support, contact your local DSS office or dss.sd.gov.
 - For all other sources of income, provide your most recent benefit statement. To obtain proof of income for SSI or SSDI, contact 1-800-772-1213 or ssa.gov.
- If you wish to be considered for the Veteran Build or Teacher Build, please provide documentation showing you are eligible. See definitions and guidelines at siouxfallshabitat.org or contact us.

Submit application with copies of required documents

- In person* or by mail:** Habitat for Humanity of Greater Sioux Falls
Attn: Lisa Ross, Family Services Coordinator
721 East Amidon Street, Sioux Falls, SD 57104

Questions: (605) 274-6290 ♦ siouxfallshabitat.org

A secure drop box will be made available at the Habitat ReStore. Mailed applications must be postmarked by July 30, 2020. Applications cannot be received electronically. An **appointment is needed to meet with staff.*