

2020 APPLICATION OPENS: Wednesday, April 1, 2020
2020 APPLICATION DEADLINE: Thursday, April 30, 2020 at 6:00 p.m.

Prepare to apply

- Fully complete the **homeownership program application**.
Starting March 31, application packets will be available at the Habitat ReStore, or by download from our website, or by mail (if requested).
- Gather all the required **application documents** – see list below.
All documents listed below must be collected, copied, and submitted with your application.

Copy required documents

- Identification documents. Color copies required – Habitat can copy your original ID's.
 - A **photo identification card** for all household members age 18 or older.
(Photo ID card should be issued from federal, state or local government agency or entity).
 - Permanent resident card, if applicable.
 - **Social security card** for all household members, including children.
- Income documents for applicant(s) and others in household. Do not bring originals.
Habitat cannot provide copying services for applicants, other than copying identification documents.
 - **W-2's** (2019, 2018, and 2017) from all employers, for all adults in household.
 - Federal tax return **Form 1040** (2019, 2018 and 2017) for all adults in household.
 - When copying Form 1040, copy first two pages only, unless self-employed.
 - If missing your W-2's, first contact the employer; if unable to do so, then contact IRS.
 - To obtain W-2's or tax return transcripts **online** or via **mail**, contact national IRS office: [irs.gov](https://www.irs.gov) or 1-800-829-1040 (7 AM to 7 PM); to meet IRS staff **in person** to request W-2's or tax return transcripts, schedule an appointment in the Sioux Falls office: 605-330-4365 (8:30 AM to 4:30 PM).
 - **Income verification** for all adult household members.
 - For **employment income**, provide 30 days of recent, consecutive paystubs.
 - For **child support, alimony or separate maintenance income**, provide documentation of past 1-2 years' payment history, and provide copy of court order that established the monthly amount to be paid. To obtain proof of income for child support, contact your local DSS office or dss.sd.gov.
 - For **all other sources of income**, provide your most recent benefit statement. To obtain proof of income for SSI, SSDI, contact 1-800-772-1213 or ssa.gov
- If you wish to be considered for the Veteran Build or Teacher Build, please provide documentation showing you are eligible. See definitions and guidelines at siouxfallshabitat.org or contact us.

Submit application

- In person or by mail:** Habitat for Humanity of Greater Sioux Falls
Attn: Lisa Ross, Family Services Coordinator
721 East Amidon Street, Sioux Falls, SD 57104
Application Drop-Off Hours: Monday-Friday, 9:00 a.m. to 5:30 p.m.*
Lisa's office is located in the Habitat ReStore building (administrative wing)
Questions: (605) 274-6290 ♦ siouxfallshabitat.org

**Please call before dropping off an application. Mailed applications must be postmarked by April 29, 2020.*